



Job Title: Director of Mentorship

Organization: Connecting Environmental Professionals - Vancouver

Location: Remote and in-person for events

Position Type: Volunteer, Board Member

About CEP Vancouver

CEP Vancouver is dedicated to creating opportunities for Vancouver's sustainability professionals. The organization aims to facilitate connections, collaboration, and learning within the sustainability and impact sector, ultimately driving sustainability and climate action. CEP achieves this through monthly events, mentorship programs, and a free membership that provides access to the latest news and events in Vancouver's sustainability sector.

Overview

The Director of Mentorship will develop and oversee a mentorship program aimed at fostering growth and leadership within the environmental community. This role involves pairing experienced environmental professionals with volunteers or members, facilitating skill development, and creating opportunities for learning and collaboration.

Responsibilities

- Design and implement a structured mentorship program
- Recruit, train, and match mentors with mentees based on skills and interests
- Provide ongoing support and resources to mentors and mentees
- Monitor program progress and evaluate its impact
- Collaborate with the leadership team to ensure alignment with organizational goals

Qualifications

- Strong leadership and interpersonal skills
- Experience in mentorship, coaching, or program management (preferred)
- Passion for environmental advocacy and volunteer development
- Ability to work collaboratively in a remote volunteer setting

Time Commitment

CEP Board Member positions are a two-term commitment, but we appreciate schedules can change in two years. Every month, the following provides a general breakdown of expected hours:

- 1.5 hours per month for team meeting
- 5-8 hours per month for fulfilling responsibilities

How to Apply

If you are eager to facilitate connections, relationships, and opportunities within Vancouver's sustainability community, and have the required qualifications and experience, we encourage you to apply for the Director of Mentorship position at CEP Vancouver. Please email a cover letter (max 500 words) and your resume to info@cepvancover.org

Thank you for your interest.

We respectfully acknowledge that we are located on the unceded traditional territories of the Musqueam, Squamish, and Tsleil-Waututh Nations.